

# **MINUTES OF BOARD OF DIRECTORS MEETING AUGUST 24, 2022 OF BROOKSHIRE ESTATES**

A meeting of the Board of Directors of Brookshire Estates was held on August 24, 2022. In attendance were President Mike Foss, VP Dick L'Heureux, Treasurer Yvonne Tichelaar, Webmaster Jeff Cao, Architectural Committee Chair John Woloszyn, new Board members Erin Ehlinger and Kevin Kelly, and Secretary Judy Moschetto. Mike called the meeting to order.

**Welcome to New Board Members.** Mike formally welcomed new Board members Erin and Kevin.

Kevin shared that he is a Klahanie native and is looking forward to joining and serving on the Board and sharing his energy with the Board and the HOA. Kevin shared that he has interest in financials and in community building within Brookshire perhaps with a community quarterly newsletter and social events for HOA residents to meet and get to know one another. Kevin indicated he is interested in joining the Architectural Committee.

Erin shared that she is a 20 year resident of Brookshire, is a civil engineer and enjoys community involvement and indicated that she has an interest in joining the Architectural Committee.

Both Erin and Kevin were warmly welcomed by the Board which applauded their enthusiasm and community spirit and looks forward to their active participation on the Board.

**Treasurer's Report.** Yvonne offered the 2022 Year To Date Expense Report, which is attached hereto and incorporated herein. Yvonne was pleased to advise the Board that Brookshire has a healthy budget surplus.

Yvonne advised that there had been an issue with incorrect website management charges but same have been correctly resolved.

Yvonne advised that all 2022 HOA dues have been paid.

Yvonne advised that she has been advised by Monarch, our landscaping provider, that bark applications on all islands within Brookshire will commence on September 1 and should be completed within one (1) day. Plantings on one particular island will be done in the Fall to take advantage of the rain for irrigation.

**Easement Update.** Mike previously advised that he had been contacted by a real estate broker requesting that Brookshire surrender an easement currently existing on the southwest corner of Brookshire's entry. In previous discussion the Board questioned the broker's request and asked for further information re same but at this writing no response has been forthcoming. It was reported that a survey crew was in that area last week but the Board has not received any information re same. Yvonne reported that a "for sale" broker's sign appeared in said area. Mike assured the Board that he would keep the Board apprised of any further developments in this regard.

**Homeowner Inquiries.** Mike advised he had received inquiries from a homeowner regarding issues raised regarding cars parked on sidewalks, respecting neighbors' property and esthetics of sidewalks in front of residents' homes with regard to uneven cracks in sidewalks that might be a danger to children bicycling, people walking, etc., to grass or weeds growing in sidewalk cracks, and yard upkeep. Mike proposed sending an email blast to residents suggesting if there are sidewalk hazards that the City of Sammamish be immediately contacted and advised re same so that same can be repaired, and to further remind homeowners to maintain Brookshire's beauty regarding yard and home maintenance. The Board discussed same and unanimously approved and requested Mike to send said blast.

There being no further business to come before the Board it was moved, seconded and unanimously approved that the meeting adjourn and Mike so adjourned this meeting.

Respectfully submitted

*Judy Moschetto*, Board Secretary

YTD 2022 expense report												
Item	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec Total
												\$18,735.68
Landscaping Contract	\$2,058.87	\$2,058.87	\$2,058.87	\$2,058.87	\$2,100.04	\$2,100.04	\$2,100.04	\$2,100.04	\$2,100.04			\$506.47
Landscaping Misc	\$82.58					\$423.89						\$248.66
PSE	\$27.63	\$26.75	\$27.77	\$27.88	\$27.08	\$28.43	\$27.48	\$26.64	\$29.00			\$3,406.77
Water/Sewer	\$34.07	\$34.23	\$34.23	\$146.91	\$34.23	\$146.27	\$931.24	\$2,045.59				\$0.00
M/R Common Areas												\$0.00
M/R Water Audit					\$924.84							\$924.84
M/R Sprinkler System												\$0.00
M/R Tree care												\$0.00
M/R Signage												\$0.00
Office Supplies						\$109.44						\$109.44
Printing/Copies												\$0.00
Directory Publishing						\$22.95	\$190.25					\$350.90
Web Page	\$22.95	\$22.95	\$45.90	\$22.95	\$22.95	\$22.95						\$0.00
Miscellaneous						\$9.93						\$9.93
Postage		\$166.00										\$166.00
PO Box rental							\$388.00					\$388.00
Legal Fees HBL												\$1,835.00
Taxes												\$1,884.00
PS&F Directors Liability	\$1,835.00											\$0.00
PS&F General Liability	\$1,884.00											\$0.00
Secretary of State, Dues												\$0.00
Annual Meeting, Hall												\$0.00
Annual Meeting, Projector												\$0.00
Garage Sale												\$0.00
Total	\$5,945.10	\$2,308.80	\$2,166.77	\$2,256.61	\$3,109.14	\$2,840.95	\$3,637.01	\$4,172.27	\$2,129.04	\$0.00	\$0.00	\$28,565.69